

Check Your Participation via the Online Member Eligibility Application

We've added new functionality to our member eligibility application so providers can confirm their participation with a member's benefit plan. See steps below.

1. Log in at **hap.org**.
2. Select *Member Eligibility*.
3. Search for the member.
4. On the *Member Eligibility Results* screen select the hyperlink *Am I Participating with this member's plan?*

Member Eligibility Results

[Am I Participating with this member's plan?](#)

5. You will see one of the following:
 - a. Drop-down arrow next to the NPI and Tax ID where you can pick the appropriate option from a list.
 - b. A check box labeled *Other* where you can manually enter the NPI and Tax ID.

No matter what option you choose, both fields must be completed.

6. Click *Submit*.

The screenshot shows the 'Check Participation Status' form. It contains the following fields: Member ID (12345678900), Member Name (MOUSE, MICKEY), Group ID (10000014), NPI (1801862248), and Tax ID (382791823). Each of the NPI and Tax ID fields has a dropdown arrow next to it, labeled 'a' with an arrow pointing to the dropdown. To the right of each field is a checkbox labeled 'Other', with an arrow labeled 'b' pointing to the 'Other' checkbox for the NPI field. A 'Submit' button is at the bottom.

7. You will get a message if the provider is in or out of network for the member and the Tier.

The screenshot shows the 'Check Participation Status' form with the same member information as the previous form. At the bottom, a message box states: 'This Provider is in Network for this member and is Tier 1'. A 'Reset' button is at the bottom.

The screenshot shows the 'Check Participation Status' form with the same member information. Below the member information, a note reads: 'If you are an individual provider and entered your group NPI, please select Reset and check again with your type 1 NPI that is used on your submitted claims.' At the bottom, a message box states: 'This Provider is out of Network for this member'. A 'Reset' button is at the bottom.