OSP Website – Staff Access Authorization Form

WWW.OSPDOCS.COM | TELEPHONE: (248) 357-4048 | FAX: (248) 357-2049

Access permits staff to view secure content such as performance dashboards and reports. A designated Medical Group Practice physician or authorized party must complete this form and fax back to OSP at (248) 357-2049 or email contactosp@aniosp.com.

Practice Information:

Practice Name: _____

Physician Name(s):   _____

Medical Group Practice Physician/Authorization:

Print Name: _____   Title: _____

Signature: _____   Date: _____

Staff User Information:

Staff Name: _____

E-mail: _____
Must provide own email address

Telephone: _____

Mobile/Cell: _____

Preferred user log-in name: _____

Practice Level Access:

☐ OSP Dashboard:
[Quality, Utilization, Pharmacy, PCMH, PSAT, Population]

　　☐ Admission, Discharge, Transfer (Patient ADT)[1,2]

　　☐ Enroll in real-time ADT Notification (text/email) [1,2]

☐ Sensitive PHI Reports[1]

☐ Physician Financial Reports[3]

☐ Practice Financial Reports[4]

☐ Claims, Adjustment & Stoploss Reports [BCN only]

Staff User Information:

Staff Name: _____

E-mail: _____
Must provide own email address

Telephone: _____

Mobile/Cell: _____

Preferred user log-in name: _____

Practice Level Access:

☐ OSP Dashboard:
[Quality, Utilization, Pharmacy, PCMH, PSAT, Population]

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[1]**highly sensitive PHI applicable to hospital-based services and care management programs / [2]requires OSP Dashboard access**
[3]**user access to all Financial Statements for individual physician / [4]user access to all Financial Statements for the medical group practice**