

OSP Website – Staff Access Authorization Form

www.ospdocs.com | TELEPHONE: (248) 357-4048 | FAX: (248) 357-2049

Access permits staff to view secure content such as performance dashboards and reports. A designated Medical Group Practice physician or authorized party must complete this form and fax back to OSP at (248) 357-2049 or email contactosp@aniosp.com.

Practice Information:

Practice Name: _____

Physician Name(s): _____

Medical Group Practice Physician/Authorization:

Print Name: _____ Title: _____

Signature: _____ Date: _____

<u>Staff User Information:</u> check role <input type="checkbox"/> Manager or <input type="checkbox"/> Staff	<u>Practice Level Access:</u>
Staff Name: _____	<input type="checkbox"/> OSP Dashboard
User E-mail: _____	<input type="checkbox"/> Clinical PHI Data ¹
Telephone: _____	Financial Reports ² : <input type="checkbox"/> Provider <input type="checkbox"/> Practice
Mobile/Cell: _____	ER Notification: <input type="checkbox"/> Text <input type="checkbox"/> Email
Preferred user log-in name: _____	

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Mobile/Cell: _____	ER Notification: <input type="checkbox"/> Text <input type="checkbox"/> Email
Preferred user log-in name: _____	

¹clinical PHI data access (Patient ADT, clinical notes, discharge summaries, social screening), requires OSP Dashboard access
²user access to Financial Statements for individual provider or medical group practice